

Checklist

#	Circle one	ITEM
1	YES NO	Has your Advisory Council set a recruitment goal for new community engagements / activities?
2	YES NO	Is your Outreach / Recruiting Coordinator position filled and actively engaged in recruiting?
3	YES NO	Do you have plans for “getting out of your comfort zone” – identifying and approaching churches, congregations you are unfamiliar with?
4	YES NO	Does your community plan for events with other Christian groups to expand awareness of Kairos?
5	YES NO	Does your community attend church, mission conferences and fairs and seek opportunities to inform others about Kairos?
6	YES NO	Does your community actively seek engagement looking at ethnic composition / diversity?
7	YES NO	Do you have groups for performing recruiting activities? Does your Advisory Council promote “every” volunteer recruiting new volunteers?
8	YES NO	Does your community seek and regularly engage churches and Christian groups?
9	YES NO	Does your Advisory Council Recruiting Coordinator regularly provide reports and announce outreach and recruiting efforts? Coordinating special events requires good planning and the engagement of the entire Kairos community.
10	YES NO	Do you track new engagements and volunteers and their integration into your Kairos community plans?
11	YES NO	Are your Advisory Council minutes sent to your Kairos community to keep them informed of recruiting efforts?
12	YES NO	Do your team meetings allow for some flexibility in meeting locations & times so you can engage with more / new churches?