## MEMORANDUM OF UNDERSTANDING

### Between

# Upper Room Walk to Emmaus and Kairos Prison Ministry International

#### Walk to Emmaus

The Upper Room Walk to Emmaus is an interdenominational, interracial and international Christian movement whose purpose is to renew the church as the body of Christ in the world through the renewal of Christians as faithful and committed disciples of Jesus Christ.

### **Kairos Prison Ministry International**

This is a Christian, lay-led, ecumenical, volunteer international prison ministry in which volunteers bring Christ's love and forgiveness to incarcerated individuals and to their families. Kairos Inside is delivered to prisons through weekend events and continues through weekly Prayer & Share and monthly in-prison reunions. Kairos torch minister to youthful offenders through weekend events and continues with mentoring and reunions. Kairos Outside works with the female loved ones of incarcerated men, women, and youth though weekends and reunions.

The Upper Room Walk to Emmaus and Kairos Prison Ministry International acknowledge that we journey together as covenant people in community seeking spiritual growth and transformation under the guidance of Jesus Christ. We seek to learn how to work together and strengthen each other so that others will receive the benefit of our actions as we thank God for allowing us to be part of His plans. We rejoice together as God changes and transforms our lives promoting the body's growth in building itself up in his love.

In order to promote cooperation and the advancement of organizational purposes within areas of operations that are mutually acceptable, we agree to the following general forms of cooperation:

- Acknowledge to all staff and volunteers that, within the framework of this agreement, there is mutual support and agreement of organizational purpose.
- Mutual exchange of "Event Teams" as they serve both organizations.
- Emmaus community referral as Kairos graduates complete their prison terms.
- Kairos volunteers participation in Walk to Emmaus fourth day activities where possible
- Exchange of program information
- Participation in seminars and meetings
- Web site links

The purpose of the Memorandum of Understanding is only to express the intentions of the organizations and is not intended to be legally binding. The terms of cooperation for each specific activity contemplated under this Memorandum of Understanding shall be mutually discussed and agreed upon prior to the initiation of that activity. Any such activities agreed upon will be recorded. Each organization shall designate a liaison officer to develop and coordinate the specific activities agreed upon. The Memorandum of Understanding imposes no financial obligations with the understanding that all financial arrangements, if any, must be negotiated and will depend on the availability of funds.

This Memorandum of Understanding will remain current for five (5) years with the understanding that any organization may terminate it by giving thirty (30) day notice, unless an earlier termination is mutually agreed upon. Each organization recognizes that the other may have or will have arrangements of a similar or different nature with other organizations during the currency of the Memorandum of Understanding.

Relative to the exchange of program information, to assure the protection of copyrighted and trademarked materials, such materials shared as a result of the Memorandum of Understanding will be used for reference purposes only and stored with the home office of each participating organization. If required, the dissemination and use of such information or materials within or without the organization will require the written approval of the home office of the organization of those materials.

Each organization shall not make any public announcement of statement or publish or release any information in relation to any proposed activity or proposed collaboration without the prior written approval of all organizations. Each organization shall keep any information confidential that it receives which is marked "confidential" or which notification has been made that it is confidential.

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Stephane Brooks, Int'l Spiritual Dr

1.27.2018 Date

GREGORY G. ENGROFF, Int'l Lay Director

1.21.2018 Date

For Kairos Prison Ministry International

Evelyn Lemly, CEO

1-27-2018

Date