Kairos Torch Excellence Initiative Interview Questions

*(Please do not take this into the prison if you have phone numbers and email addresses on it)*

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<th>Weekend Leader:</th>
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<th>Co-Leader:</th>
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CATEGORY: Introductory Information
(Please check or fill in the correct answer. Comments are required for all 'No' and 'NA' answers.)

1. Was the Program Manual and EZRA used to prepare/training the team? How?
   
<table>
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<tr>
<th>Yes</th>
<th>No</th>
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   Reference: Pages 10, 14, 92-96

   Comment: 

2. Was at least one of the Team Leaders the same gender as the Participants?
   
<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
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   Reference: Page 51

   Comment: 

3. Were all leadership positions filled by qualified volunteers as defined by the program manual?
   
<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
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   Reference: Pages 53-56

   Comment Is Required!

   Comment: 

4. Did Team Leader(s) select qualified Volunteers that are committed to mentoring?
   
<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
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   Reference: Pages 28-29, 119

   Comment: 

5. Did the Team Leader(s) conduct the three Core Team Meetings?
   
<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
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   Reference: Pages 98-102

   Comment Is Required!

   Comment: 

6. Have all Mentors received mentor training?
7 Was there a minimum of 40 actual hours of Team Formation?

Reference: Pages 92, 104

Comment:

8 Did all Team Members attend at least 75% of the Team Formation hours?

Reference: Pages 6, 56, 58, 103

Comment:

9 Were all Talk assignments done prayerfully and not assigned to repeat people?

Reference: Pages 110, 130

Comment:

10 Were all Talks/Meditations previewed using the Talk Outlines in the Program Manual?

Reference: Pages 169-174, 180-181

Comment:

11 Were at least 1/3 of the Team new members?

Reference: Pages 75, 112
12 Was prayer an integral part of team meetings? How?

[Yes No]

Reference: Pages 5-6, 8-11

Comment Is Required!

Comment:

13 Were Team Members trained in DJJ and institutional rules/guidelines, especially security requirements? (Click NA if not

Comment:

14 Were all Team Members cleared by Kairos Torch Office (check Kairos website)

[Yes No]

Reference: Pages 53-54

Comment:

15 What was done well during Team Formation?

Comment Is Required!

Comment:

16 Was there anything done during Team Formation that needs improvement?

[Yes No]

Reference:

Comment Is Required!

Comment:

17 Did something out of the ordinary happen during Team Formation (awesome or otherwise)?

[Yes No]

Reference:
18. If something adverse to the program's protocol take place during the Team Formation? Can something be done so it might

Reference:

Comment Is Required!
Comment:

19. Was a Kairos Torch Mixer held prior to the Weekend?

Reference: Pages 184-188

Comment:
A. Pre-Weekend

(Please check or fill in the correct answer. Comments are required for all 'No' and 'NA' answers.)

Day 1 (Friday)

Creation Presentation:

1. Was the current (most up to date) video used?
   
   Reference: Pages 31, 45, 59, 106, 173
   
   Comment:

2. Were Participants names, pictures or both used in the presentation?
   
   Reference: Page 173
   
   Comment Is Required!
   
   Comment:

3. Did the Team Leader conduct the Team Meeting at the end of the day?
   
   Reference: Page 194
   
   Comment:

Day Two (Saturday)

"Get Real" Talk:

4. Was the Talk presented according to the Program Manual and completed within the time limit?
   
   Reference: Pages 221-224
   
   Comment:

"You Are Not" Talk:

5. Was the Talk presented according to the Program Manual and completed within the time limit?
"Who Ya Gonna Trust?" Talk:
6 Was the Talk presented according to the Program Manual and completed within the time limit?

"Walled Off" Talk:
7 Was the Talk presented according to the Program Manual and completed within the time limit?

"I Don't Need Anyone" Mask Meditation:
8 Was the Meditation presented according to the Program Manual and completed within the time limit?

"Religious" Mask Meditation:
9 Was the Meditation presented according to the Program Manual and completed within the time limit?
"King of the Hill" Mask Meditation:
10  Was the Meditation presented according to the Program Manual and completed within the time limit?

Reference: Page 235

Comment:

"Victim" Mask Meditation:
11  Was the Meditation presented according to the Program Manual and completed within the time limit?

Reference: Page 236

Comment:

"Laughter" Mask Meditation:
12  Was the Meditation presented according to the Program Manual and completed within the time limit?

Reference: 239

Comment:

"Anger" Mask Meditation:
13  Was the Meditation presented according to the Program Manual and completed within the time limit?

Reference: Page 239

Comment:

14  Was the Forgiveness Service conducted according to the Program Manual?

Reference: Pages 246-251
"Father Forgiveness" Monolog

15  Was the Monolog presented according to the Program Manual?

[Yes | No]  Reference: Pages 247-248

Comment:

16  Did the Team Leader Conduct the Team Meeting at the end of the day?

[Yes | No]  Reference: Page 205

Comment:

Day Three (Sunday)

"God's Squad Stickin' Together" Talk:

17  Was the Talk presented according to the Program Manual and completed within the time limit?

[Yes | No]  Reference: Pages 256-257

Comment:

"Choices" Talk:

18  Was the Talk presented according to the Program Manual and completed within the time limit?

[Yes | No]  Reference: Pages 261-262

Comment:

19  Did Table Family Chapel Visits take place?
20 Was the Closing conducted according to the Program Manual?

Yes No

Comment:

Reference: Pages 252, 258

21 Were there Free World guests at Closing?

Yes No

Comment:

Reference: Pages 275-278

22 Any special Guests at Closing? If so, who?

Yes No

Comment Is Required!

Comment:

Reference: Pages 271-272

23 Was the Kairos Outside Program presented at the Closing?

Yes No

Comment:

Reference: Pages 59, 277
CATEGORY: B. Weekend Implementation
(Please check or fill in the correct answer. Comments are required for all 'No' and 'NA' answers.)

1. How many Volunteers went inside the facility for the Weekend?
   
   [ ]
   Reference: Pages 44, 53
   
   Comment:

2. Were Participants selected by the Chaplain or Program Coordinator using the guidelines in the Program Manual?
   
   [ ]
   Reference: Page 37
   
   Comment:

3. How many Participants started the Weekend?
   
   [ ]
   Reference: Page 44
   
   Comment:

4. How many Participants dropped out and were replaced by an alternate?
   
   [ ]
   Reference: Pages 37, 45, 47, 59, 106, 199
   
   Comment Is Required!
   
   Comment:

5. How many Participants completed the Weekend?
   
   [ ]
   Reference:
   
   Comment Is Required!
   
   Comment:

6. Were there more Participants than committed mentors? If so, please explain why.
   
   [ ]
   Reference: Pages 27, 37, 53
7 How many Table Families were there?

Reference: Pages 201, 210

Comment:

8 Did each Table Family have 3 team members?

Reference: Page 201

Comment:

9 How many Torch Bearers were used on the Weekend?

Reference: Pages 91, Appendix R

Comment Is Required!

Comment:

10 Was each Participant hosted by a single Team Member to accomplish 1 to 1 guide assignments? If NO, Why?

Reference: Page 92

Comment:

11 Did each Team Member stay for the entire 2 1/2 day Weekend?

Reference: Page 55

Comment:

12 Was each speaker prayed for before and after their talk or meditation?
13 Were there any breaches of Confidentiality?

Reference:

Comment Is Required!

Comment:

14 Was the Music Team effective in manner consistent with the Program Manual and licensing requirements?

Reference: Pages 77-78

Comment:

15 Was the Lite N' Lively Leader prepared with appropriate win-win activities throughout the Weekend?

Reference: Pages 72-73

Comment:

16 Did anything out of the ordinary happen on the Weekend (awesome or otherwise)?

Reference:

Comment Is Required!

Comment:

17 Did something adverse to the program protocol take place during the Weekend? Can something be done so it might not happen again?

Reference:
Comment Is Required!

Comment:
CATEGORY:  **C. Weekend Information**  
(Please check or fill in the correct answer. Comments are required for all 'No' and 'NA' answers.)

1  Did the Weekend Leader distribute the Weekend Evaluations?  

   ![Yes/No options]

   Reference: 60, Appendix A

   Comment:  

2  Were the completed Weekend Evaluations given to the Team Leader or Advisory Council?  

   ![Yes/No options]

   Reference: Pages 258, Appendix A

   Comment:  

3  What was done well on the Weekend?  

   **Comment Is Required!**

   Comment:  

4  Was there anything done during/on the Weekend that needs improvement?  

   ![Yes/No options]

   Reference:  

   **Comment Is Required!**

   Comment:  